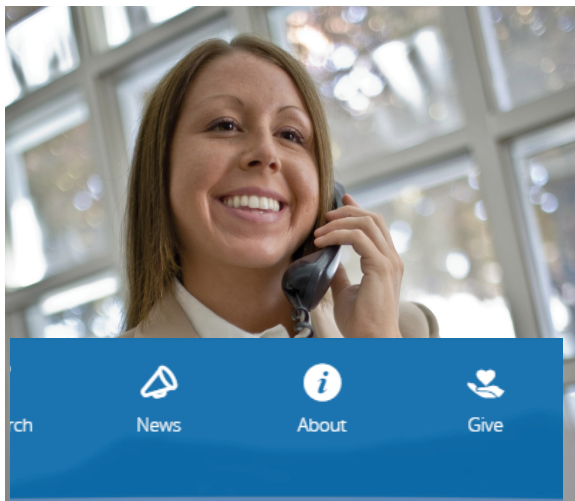


HOW DO I APPLY FOR A VOLUNTEER OPPORTUNITY WITH INTERMOUNTAIN HEALTHCARE?

Visit Intermountainhealthcare.org



American Fork Hospital will post volunteer openings on the first Monday of each month as positions are available.



GETTING STARTED

- * Open your web browser and navigate to intermountainhealthcare.org.
- * Click the **Give** icon on the top navigation bar.
- * Scroll down the page to the volunteer option.
- * On the right side of the page, click the **Volunteer Opportunities** link. To find out more about an opportunity click the title link for the opportunity description.
- * Navigate back to the job list by clicking *Return to Job List* or by using the back button on your browser.
- * If there is a position you would like to apply for, click *Apply Now* to create or update your information and submit an application.
- * If there isn't a position listed for American Fork Hospital, continue to complete your personal profile and contact our office: afhvolunteer@imail.org.

CREATE A PROFILE

- **Login information.** Under New Users, select *Register* if you're logging in for the first time. You will login to the system with the e-mail address you enter here. Create a password containing at least six characters (case sensitive). Retype your email and password to ensure accuracy. Keep a confidential record of your password for future use.
- Complete the requested information on each page to create, update, or renew your information
- Resumes, reference documents, transcripts, and other documents may be attached to provide additional information but are not necessary.
- Your application is not submitted until you reach the final screen which states, *"You submitted to this job on (date)"*
- Read our Candidate Acknowledgement. Select *I Accept the Terms of this Agreement*. Please note: if you do not agree, you will not be allowed to continue.
- To review your submissions click *My Home Page* in the left navigation, and then *View Your Job Submissions*
- **Password recovery question.** Create a recovery question to be used for identification if you forget your password. Make sure your answer is more than one or two characters so it cannot be easily guessed.